



Open-ended Working Group on Ageing
for the purpose of strengthening the protection
of the human rights of older persons



UNITED NATIONS
HUMAN RIGHTS
OFFICE OF THE HIGH COMMISSIONER

Sixth Session of OEWG on Ageing 13-16 July 2015, UN Headquarters, New York

Application Form for Accreditation to the Open-ended Working Group on Ageing (OEWGA)

Accreditation is a **one-time process** by which not previously accredited non-governmental organizations become eligible to participate as observers in the Open-ended Working Group on Ageing. Accreditation is granted to organizations and not to individuals.

NGOs that have consultative status with the Economic and Social Council (ECOSOC) or were accredited before are already accredited to the Open-ended Working Group on Ageing. All other NGOs wishing to participate in the Fifth Session of the OEWGA **MUST** apply for accreditation.

The Application form (in word document) should contain all the following information:

a. The purpose of the organization;

HelpAge Kenya is an organization that champions the rights and welfare of older persons in Kenya.

Helpage Kenya was founded in 1982 as a charitable organization and is registered with the NGO Co-ordination Board as a National NGO. At national level HelpAge Kenya spearheads the Age Demands Action Campaign (ADA), which is an international initiative implemented by over 80 countries worldwide affiliated to HelpAge International. We implement model projects for HIV Prevention, Older Citizen Rights/Abuse Monitoring and Income Generating Activities with Older Persons.

Our Vision

Working towards a society whose older persons live in dignity, where their rights and entitlements are guaranteed.

Our Mission - Championing for the rights and needs of Older Persons through advocacy, economic empowerment and institutional strengthening.

b. Information as to the programmes and activities of the organization in areas relevant to the human rights of older persons;

At national level HelpAge Kenya spearheads the Age Demands Action Campaign (ADA), which is an international initiative implemented by over 80 countries worldwide affiliated to HelpAge International.

We implement model projects on HIV Prevention, Older Citizens Monitoring and Economic Empowerment and Livelihoods for Older Persons.

We collaborate with relevant stakeholders e.g. Government Ministries, Civil Society Organizations, CBOs and FBOS, corporate, the media and individuals to observe the annual UN International Day for Older Persons culminating on the **1st October**.

c. Confirmation of the activities of the organization at the national, regional or international level;

In 2005, Help Age Kenya (HAK) implemented a civic education program which targeted older members of the society with the funding from the Constitution of Kenya Review Commission (CKRC). The program entailed advocating for the inclusion of an article on older members of society during the drafting of the constitution. In addition, it focused on educating older members of the society on articles in the constitution appropriate to their rights and entitlements. They were also educated on the significance of participating in the referendum process especially in voting in a free, fair and democratic manner.

In the year 2010 – 2012, HAK implemented the national programme on promotion of rights and entitlements for older people living with and affected by HIV and AIDS whose training curriculum included understanding human rights, social, economic, and political rights of older people. This program was funded by the government of Kenya through the National Aids Control Council (NACC) under the Total War against AIDS in Kenya (TOWA).

2013 – The Misyani older persons empowerment programme (establishment of 4 older citizens rights monitoring Groups).

2012 – to date: HAK has been actively spearhead stakeholders working groups to review the national older persons' policy in order to align it with the Constitution of Kenya, 2010. HAK is currently co-facilitating the National Technical Working Group for developing an Older Persons Bill. The key stakeholders include: National Gender and Equality Commission, National Social Security fund, National Hospital insurance fund, Kenya National Commission on Human Rights, the Retirement benefits authority, Kenya Law Reform Commission and Ministry of Labour Social security and services.

HAK has implemented the following projects to date

1. List your donors (past and present)			
Item	Name of Donor	Amount	When received(year)
1.	HelpAge International - EU	Kshs. 54 million	2006 – 2009
2.	HelpAge International - AED	Kshs. 17.9 million	2006 – 2009
3.	HelpAge International – Big Lottery	Kshs. 98 million	2008 – 2013
4	Global Fund- KANCO	Kshs. 1.4 million	2007-2008
5	UNIFEM	Kshs. 2.7 million	2008 – 2009
6	Comic Relief	Kshs. 8.6 million	2005 – 2007
7	Sponsor-A-Grandparent (SAG)	Kshs. 28 million	Every year since 1983
8	Guernsey and Hilton	Kshs. 5.45 million	2007
9	Elton Johns	Kshs. 1.7 million	2006
10	HAK/NACC - National Programme for Promoting the Rights and Entitlements of Older Persons Living With HIV and AIDS	Kshs. 7 million	2010 -2012
11	Help Age International - Age Demands Actions	Kshs. 1.3million every year	2007 - Date

- d. **Copies of the annual or other reports of the organization with financial statements, and a list of financial sources and contributions, including governmental contributions;**

Attached.

- e. **A list of members of the governing body of the organization and their countries of nationality;**

Name	Country	Nationality
Mrs. Terry N. Obath (Chairman)	Kenya	Kenyan
Mrs. Millicent Omukaga (Vice-Chairperson)	Kenya	Kenyan
Mr. Lazarus Muema (Treasurer)	Kenya	Kenyan
Mrs. Evonne Muli	Kenya	Kenyan
Pastor Fred Auma	Kenya	Kenyan
Mr. Paul Ouma	Kenya	Kenyan
Mrs. Nellie Mwanzia	Kenya	Kenyan
Mrs. Honorine Kiplagat	Kenya	Kenyan

Ms. Mercy Kamau	Kenya	Kenyan
Mr. Erastus M. Itume (Secretary & CEO)	Kenya	Kenyan

- f. **A description of the membership of the organization, indicating the total number of members, the names of organizations that are members and their geographical distribution;**

HelpAge Kenya partners with the following CSOs, CBOs, FBOS and local NGOs in policy influencing and advocacy for rights and welfare of older persons:

Organization	Geographical location
KARIKA Ageing	Dagoreti, Nairobi
G.L.O.W.A.M.O	Embakasi, Nairobi
Wells Of Hope	Westlands, nairobi
Kibagare Older Persons Group	Westlands, nairobi
All Saints Cathedral Senior Citizens Association	Nairobi County
Kibera Elderly Day Care Centre	Kibera
Kajiado Older Persons Group	Kajiado County
Mt. Kenya Older Persons Association.	Embu County
NEPHAK	National
KESIPA	Siaya County
HelpAge International	International
National Gender and Equality Commission	National
Kenya National Commission on Human Rights	National
National AIDS Control Council	National
Retirement Benefits Authority	National
Kenya Law Reform Commission	National
KENWA	National
Provide - Kenya	National
Misyani - Helpage	Machakos County
Bundalangi Older Person Association	Nyanza
Diamond	Eastlands, Nairobi
SAFUA CBO	Makueni County
H.E.A.R.T	National
Mangu Older Persons CBO	Kiambu County
Kenya Orphans Support Programme	National

- g. **A copy of the constitution and/or by-laws of the organization.**

Attached

DEADLINE

Please note that the application form should be received by **25 May 2015**. NGOs are encouraged to send their applications by email at ageing-working-group@un.org

Applications for accreditation must be sent in word document by email to:

UNDESA DSPD Focal Point on Ageing
Email: ageing-working-group@un.org

Please note:

- The Secretariat shall circulate to all States members of the Open-ended Working Group a list of new applications for accreditation received from non-governmental organizations **no less than four weeks prior to each session of the Working Group, on a non-objection basis**, except for the first session of the Working Group, when circulation of the list will take place no later than two weeks prior to the session;
- NGOs are encouraged to apply for ECOSOC Consultative Status. Please visit this website to learn more on how to apply: <http://csonet.org/?menu=83>



REPUBLIC OF KENYA

OFFICE OF THE PRESIDENT

CERTIFICATE OF REGISTRATION

I, JOHN KHABEKO ETEMESI, Chairman of the Non-Governmental Organizations Board certify that the HELPPAGE KENYA

has this day been registered under section 10 of the Non-Governmental Organizations Co-ordination Act as applied for.

Dated 23RD JUNE, 1993

JOHN KHABEKO ETEMESI

Chairman of the Board

HELPPAGE KENYA

BALANCE SHEET
31st March 2013

	Notes	2012/13 HAK Shs.	2012/13 Project Shs.	2012/13 Overall Shs.	2011/12 Audit HAK Shs.	2011/12 Audit Project Shs.	2011/12 Audit Overall Shs.
ASSETS							
Non current assets							
Property and equipment		389,679	0	389,679	516,191	0	516,191
Current assets							
Receivables	2	467,935		467,935	1,115,823		1,115,823
BBK Forex Account		1,029,177	1,591,522	2,620,699		537,405	537,405
BBK General Account		451,408		451,408	737,358	357,561	1,094,919
CBA Current Account			60,034	60,034		60,034	60,034
Petty Cash		7,708		7,708	8,000		8,000
		<u>1,956,228</u>	<u>1,651,556</u>	<u>3,607,784</u>	<u>1,861,181</u>	<u>955,000</u>	<u>2,816,181</u>
Total assets		<u>2,345,907</u>	<u>1,651,556</u>	<u>3,997,463</u>	<u>2,377,372</u>	<u>955,000</u>	<u>3,332,372</u>
FUND BALANCES AND LIABILITIES							
Prior Year Adjustment	Bal b/d	1,910,257	545,999	2,456,256	833,984	283,819	1,117,803
Surplus/(deficit) for the period		312,228	696,556	1,008,784	1,076,273	262,180	1,338,453
Fund (deficit)/reserve		<u>2,222,485</u>	<u>1,242,555</u>	<u>3,465,040</u>	<u>1,910,257</u>	<u>545,999</u>	<u>2,456,256</u>
Current liabilities							
Grants received in advance				-			-
Payables	3	123,422		123,422	325,406		325,406
Undistributed Grants	4		409,001	409,001	141,709	409,001	550,710
		<u>123,422</u>	<u>409,001</u>	<u>532,423</u>	<u>467,115</u>	<u>409,001</u>	<u>876,116</u>
TOTAL LIABILITIES		<u>123,422</u>	<u>409,001</u>	<u>532,423</u>	<u>467,115</u>	<u>409,001</u>	<u>876,116</u>
Total fund balances and liabilities		<u>2,345,907</u>	<u>1,651,556</u>	<u>3,997,463</u>	<u>2,377,372</u>	<u>955,000</u>	<u>3,332,372</u>

**HELPAGE KENYA
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

STATEMENT OF COMPREHENSIVE INCOME

		2014	2014	2014	2013	2013	2013
	Note	Admin Shs.	Projects Shs.	Total Shs.	Admin Shs.	Projects Shs.	Total Shs.
INCOME							
Specific grants	4(a)	-	558,085	558,085	-	7,236,200	7,236,200
Operational grants	4(b)	3,942,358	41,570	3,983,928	5,883,388	729,334	6,612,721
Net finance gain	9	25,100	20,406	45,506	55,998	(22,474)	33,524
Other income	10	10,606	-	10,606	475,109	-	475,109
Total income		<u>3,978,064</u>	<u>620,061</u>	<u>4,598,125</u>	<u>6,414,495</u>	<u>7,943,060</u>	<u>14,357,554</u>
EXPENDITURE							
Project Grants	5 & 6	-	2,063,344	2,063,344	-	7,268,978	7,268,978
Admin & Project	8(a) & (b)	<u>3,645,640</u>	-	<u>3,645,640</u>	<u>6,075,167</u>	<u>136,300</u>	<u>6,211,467</u>
Total expenditure		<u>3,645,640</u>	<u>2,063,344</u>	<u>5,708,984</u>	<u>6,075,167</u>	<u>7,405,278</u>	<u>13,480,445</u>
(Deficit) / Surplus for the year		<u>332,424</u>	<u>(1,443,283)</u>	<u>(1,110,859)</u>	<u>339,327</u>	<u>537,782</u>	<u>877,109</u>

HELPAGE KENYA
(NON-GOVERNMENTAL ORGANISATION)
ANNUAL REPORT AND FINANCIAL STATEMENTS
31 MARCH 2014

HELPAGE KENYA

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

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HELPAGE KENYA

OFFICERS AND PROFESSIONAL ADVISORS

BOARD MEMBERS

Mrs. Theresa Obath - Chairman
Mrs. Millicent Omukaga - Vice Chairperson
Mr. Lazarus Muema - Hon. Treasurer
Mrs. Honorine Kiplagat
Mrs. Evonne Muli
Mr. Paul Ouma
Dr. Mugo Gachuhi
Mrs. Mary Kimathi
Mr. Fred Auma
Ms. Mercy Kamau

CHIEF EXECUTIVE

Mr. Erastus Maina
Board Secretary and Country Programme Manager.

AUDITORS

Kamau & Awuondo
Certified Public Accountants
David Osieli Road, Westlands
P O Box 12533-00400
Nairobi

BANKERS

Barclays Bank of Kenya Limited
Queensway House Branch
P O Box 30011
Nairobi

Commercial Bank of Africa Limited
House of Vanguard
Chiromo Road
Westlands
P.O. Box 30437
Nairobi

HELPAGE KENYA

REPORT OF THE BOARD

The Management Committee present their report together with the audited financial statements for the year ended 31 March 2014.

ACTIVITIES

HelpAge Kenya is a charitable organisation which receives donations and channels them to projects intended to advance the interests of older persons in Kenya.

RESULTS

The deficit for the year amounted to Kshs. (1,110,859) and has been transferred to the General Fund.

BOARD

The board members are shown on page 2.

AUDITORS

The auditors, Kamau & Awuondo, Certified Public Accountants (K) were reappointed subsequent to the year end and have expressed their willingness to continue in office.

BY ORDER OF THE BOARD

SECRETARY

-----2014

HELPAGE KENYA

STATEMENT OF BOARD'S RESPONSIBILITIES

The Board is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the organisation as at the end of the financial year and of the operating results of the organisation for that year. It also requires the board to ensure the organisation keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation. They are also responsible for safeguarding the assets of the organisation.

The board accept responsibility for the annual financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Financial Reporting Standards and in the manner required by the Non-governmental Organisations Co-ordination Act. The Board is of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the organisation and of its operating results. The Board further accepts responsibility for the maintenance of accounting records which may be relied upon in the preparation of financial statements, as well as adequate systems of internal financial control.

Nothing has come to the attention of the Board to indicate that the organisation will not remain a going concern for at least the next twelve months from the date of this statement.

Approved by the Board Members on2014 and signed on its behalf by:

.....
BOARD CHAIRMAN

.....
BOARD TREASURER

**REPORT OF THE INDEPENDENT AUDITORS
TO THE MEMBERS OF HELPAGE KENYA**

Report on the Financial Statements

We have audited the accompanying financial statements of Helpage Kenya, set out on pages 6 to 16 which comprise the statement of financial position as at 31 March 2014, the statement of income and expenditure, statement of changes in fund balances, cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Board's Responsibility for the Financial Statements

The Board is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and the requirements of the Non-Governmental Organisations co-ordination Act. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an independent opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depended on our professional judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we considered the internal control relevant to the organisation's preparation and fair presentation of the financial statements in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the organisation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the board, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the accompanying financial statements give a true and fair view of the state of financial affairs of the organisation as at 31 March 2014 and of its surplus and cash flows for the year then ended in accordance with International Financial Reporting Standards and the requirements of the Non-Governmental Organisations Co-ordination Act.

Report on Other Legal Requirements

As required by the Non-Governmental Organisation Co-ordination Act we report to you, based on our audit, that:

- i. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii. in our opinion proper books of account have been kept by the organisation, so far as appears from our examination of those books; and
- iii. the organisation's statement of financial position and income and expenditure account are in agreement with the books of account.

The engagement partner responsible for the audit resulting in this independent auditor's report is Alice W. Kariuki -P/No.1738

**KAMAU & AWUONDO
Certified Public Accountants (K)
Nairobi**

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